



City Improvement District

Blackheath

committed to making a difference

REQUEST FOR PROPOSAL

**FOR THE PROVISION OF CCTV AND LICENSE PLATE RECOGNITION (LPR) CAMERA
INSTALLATION AND MAINTENANCE SERVICES**

TO THE

BLACKHEATH CITY IMPROVEMENT DISTRICT (BCID) NPC

JUNE 2026

CONFIDENTIALITY NOTICE

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A formal Non-Disclosure Agreement (NDA) will be required from shortlisted Proposers prior to the release of any sensitive operational or infrastructure information.

INTRODUCTION

The Blackheath City Improvement District (BCID) was formally established in 2005 and provides supplementary public safety, urban management, cleansing, and maintenance services in partnership with the City of Cape Town.

As part of its public safety strategy, the BCID operates an extensive CCTV and License Plate Recognition (LPR) camera network to support crime prevention, incident response, and urban management initiatives within the BCID area.

The BCID hereby invites suitably qualified and experienced service providers to submit proposals for the provision of CCTV and LPR camera installation, maintenance, and associated network support services.

VISION AND MISSION OF THE BCID

To transform the Blackheath Industrial Area into a sought-after, attractive, secure, and centrally located Industrial and Commercial business district, thereby enabling business retention and expansion.

To provide enhanced area management and supplementary municipal services, including public safety initiatives, urban management, cleansing, infrastructure support, and stakeholder engagement.

GOALS OF THE BCID

The BCID aims to:

- Improve public safety through proactive visible patrols and integrated technological support systems;
 - Support SAPS, City of Cape Town Law Enforcement, and other security stakeholders;
 - Create and maintain a safe, clean, and well-managed public environment;
 - Protect property values and attract new investment;
 - Promote sustainable economic development and responsible urban management;
 - Ensure the effective management and maintenance of public infrastructure within the BCID area.
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PUBLIC SAFETY PARTNERSHIPS

The BCID works in partnership with:

- BCID Public Safety Service Providers;
- South African Police Service (SAPS);
- Community Policing Forums (CPF's);
- City of Cape Town Metro Police, Law Enforcement, and Traffic Services;

- Neighbourhood Watches;
- Private Security Companies;
- Community Organisations and other relevant stakeholders.

The BCID public safety environment includes:

- 24-hour patrol operations;
 - A dedicated communications and radio network;
 - CCTV surveillance systems;
 - License Plate Recognition (LPR) technology;
 - A dedicated City of Cape Town Law Enforcement Officer funded by the BCID.
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SECTION 1: NOTES TO PROPOSERS

1.1 SITE AND SERVICE AREA

The required services are to be provided within the demarcated boundaries of the Blackheath City Improvement District (BCID).

The BCID currently operates a CCTV and LPR surveillance network connected to an off-site control room and monitoring facility operated by an appointed service provider.

Proposers are required to familiarise themselves with the BCID operational environment and all technical requirements relevant to the installation, maintenance, repair, and operational support of the CCTV and LPR infrastructure.

1.2 SCOPE OF CONTRACT

The contract is for the provision of CCTV and LPR camera installation and maintenance services for a period of sixty (60) months commencing on 1 July 2026 and ending on 30 June 2031.

The successful Proposer will be required to conduct a full operational handover and assume responsibility for the infrastructure from 1 July 2026 at no additional cost to the BCID.

The scope includes:

- CCTV camera installation and maintenance;
- LPR camera maintenance and operational support;

- Wireless communication infrastructure support;
 - NVR maintenance;
 - Preventative maintenance and inspections;
 - Emergency repairs and call-outs;
 - Network stability and uptime management;
 - Technical support and reporting.
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1.3 SUBMISSION OF PROPOSALS

All proposals must be submitted electronically via email to:

admin@bcid.co.za

with the subject line:

“Proposal for CCTV and LPR Installation and Maintenance Services – BCID”

Proposals must be received no later than:

12h00 on Friday, 12 June 2026

Late submissions will not be considered.

1.4 VALIDITY OF PROPOSALS

Proposals shall remain valid for a period of ninety (90) days from 1 July 2026.

1.5 COSTS OF SUBMISSION

All costs incurred in preparing and submitting proposals shall be borne solely by the Proposer.

The BCID shall not be liable for any reimbursement of costs.

1.6 BCID RIGHTS

The BCID reserves the right to:

- Accept or reject any proposal, in whole or in part;
- Request additional information from Proposers;

- Conduct clarification meetings;
- Not appoint any service provider;
- Negotiate aspects of the proposal with the preferred Proposer.

The BCID is not obliged to accept the lowest-priced proposal.

SECTION 2: CONDITIONS OF CONTRACT

2.1 SERVICE LEVEL AGREEMENT

The successful Proposer will be required to enter into a formal Service Level Agreement (SLA) with the BCID.

The Proposer's standard contract or SLA must accompany the proposal submission.

Clauses relating to automatic renewals, unreasonable limitations of liability, or automatic annual escalations will not be accepted.

2.2 CONTRACT PERIOD

The contract period shall be sixty (60) months commencing on 1 July 2026 and ending on 30 June 2031.

2.3 TERMINATION

The BCID reserves the right to terminate the contract:

- In the event of non-performance;
 - If the BCID is dissolved in accordance with applicable legislation;
 - If the BCID term or business plan is not renewed by the City of Cape Town.
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SECTION 3: SPECIAL CONDITIONS OF CONTRACT

3.1 EXPERIENCE AND CAPACITY

Proposers must demonstrate:

- Proven experience in CCTV and LPR infrastructure installation and maintenance;
- Experience working with City Improvement Districts (CID's), Special Rating Areas (SRA's), municipalities, or large-scale security environments;

- Technical capacity and availability of suitably qualified personnel;
- Experience with wireless communication infrastructure and video management systems;
- Knowledge of public safety operational environments.

Preference will be given to service providers with demonstrable CID and public safety technology experience.

3.2 SUBCONTRACTING

No subcontracting of the awarded services or any portion thereof shall be permitted without the prior written approval of the BCID.

3.3 INSURANCE REQUIREMENTS

The successful Proposer shall maintain:

- Public Liability Insurance with a minimum cover of R5,000,000 per incident;
- Professional Indemnity Insurance with a minimum cover of R2,000,000 per event.

The Proposer shall remain responsible for the insurance of its own equipment and personnel.

3.4 FINANCIAL CONDITIONS

Invoices must be submitted monthly with supporting documentation and detailed tax invoices.

Payment will be made monthly in arrears subject to satisfactory service delivery.

Failure to provide services in accordance with agreed standards may result in pro-rata deductions and/or penalties.

3.5 MANAGEMENT AND SUPERVISION

The successful Proposer shall:

- Provide adequate supervisory and technical personnel;
- Appoint a Contract Manager as the primary point of contact;

- Attend coordination and operational meetings as required;
- Ensure adequate response capacity for faults and emergencies.

The Contract Manager shall report directly to the BCID Manager.

3.6 MANDATORY REQUIREMENTS

Proposals must include:

- Signed Request for Proposal document;
 - Detailed pricing structure and deployment schedule;
 - Company profile;
 - Relevant CID/public safety references;
 - PSIRA registration (where applicable);
 - Company registration documentation.
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3.7 SUPPORTING DOCUMENTATION

The following documentation may be requested during evaluation or prior to appointment:

- Tax Compliance Status;
 - Bank confirmation letter;
 - Proof of insurance cover;
 - Contingency plans for labour disruptions or operational failures;
 - Standard service agreements and annexures.
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SECTION 4: PROGRAMME

Item	Date
Issue of Request for Proposal	Monday, 1 June 2026
Closing Date for Proposals	Friday, 12 June 2026 at 12h00
Evaluation of Proposals	Thursday, 18 June 2026

Item	Date
Optional Presentations	To Be Confirmed
Award of Contract	Friday, 26 June 2026
Commencement Date	Wednesday, 1 July 2026
End of Contract	30 June 2031

SECTION 5: DETAILED SPECIFICATIONS

The BCID requires a service provider capable of maintaining and supporting critical public safety surveillance infrastructure to ensure maximum operational uptime and system reliability.

5.1 EXISTING INFRASTRUCTURE

To be shared on submission of NDA to admin@bcid.co.za

5.2 REQUIRED SERVICES

The successful Proposer shall provide:

- Installation, maintenance, and repair of CCTV and LPR cameras;
 - Maintenance of wireless communication devices and network infrastructure;
 - Maintenance of NVR's and associated recording equipment;
 - Preventative maintenance inspections;
 - Remote and onsite technical support;
 - Fault identification and emergency response;
 - System stability and uptime monitoring;
 - Camera cleaning, alignment, and image quality optimisation.
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5.3 MAINTENANCE REQUIREMENTS

The contract shall include:

- Onsite maintenance and support call-outs;

- Remote technical assistance;
 - Quarterly preventative maintenance inspections;
 - Monitoring of system stability and infrastructure health;
 - Immediate escalation of critical incidents to BCID Management.
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5.4 LPR SYSTEM REQUIREMENTS

The successful Proposer must:

- Demonstrate experience with LPR systems and software;
 - Maintain operational relationships with SAPS and relevant LPR user groups;
 - Hold relevant access credentials where required;
 - Sign all necessary confidentiality agreements.
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5.5 REPORTING REQUIREMENTS

The successful Proposer shall:

- Report all camera and network failures immediately;
 - Provide regular maintenance and incident reports;
 - Identify and report infrastructure or public safety concerns;
 - Attend review meetings with BCID Management.
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5.6 PRICING

All pricing must:

- Remain fixed for the first 12 months;
 - Clearly indicate annual escalation percentages thereafter;
 - Exclude VAT, which must be shown separately.
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ENQUIRIES

All enquiries relating to this Request for Proposal may be directed via email to:

admin@bcid.co.za

IMPORTANT NOTICE

PROPOSALS RECEIVED AFTER 12H00 ON FRIDAY, 12 JUNE 2026 WILL NOT BE CONSIDERED.